



Learning & Development Apprenticeships

The Learning and Development Apprenticeship at Level 3 and 4 are designed to meet the initial and continuing professional development needs of learning and development practitioners. These practitioners will be involved in developing and assessing the skills, knowledge and competence of learners primarily in the workplace or in work-related programmes of learning. Learning and Development Apprenticeships provide learners with the skills needed for a career in learning and development. From planning and preparing training programmes and resources, assess and verify learner achievement to providing advice to learners.

Typical Units:

Mandatory

Understand the principles and practices of learning and development.

Reflect on and improve own practice in learning and development.

Optional:

Facilitate learning and development in groups.

Facilitate learning and development for individuals.

Assess occupational competence in the work environment

Understanding the principles and practices of assessment.

Assess vocational skills, knowledge and understanding.

Understanding the principles and practices of assessment.

Identify individual learning and development needs.

Plan and prepare specific learning and development opportunities.

Develop and prepare resources for learning and development.

Engage learners in the learning and development process

Evaluate and improve learning and development provision.

Engage with employers to develop and support learning provision.

Understanding the employing organisation.

They give learners the opportunity to:

- Develop knowledge and skills in delivering effective learning and development provision and/ or carrying out
- assessment and assessment-related quality assurance activities for an organisation.
- Learn about developing and assessing the skills, knowledge and competence of learners primarily in the workplace
- or in work-related programmes of learning · achieve a nationally-recognised Level 3 or 4 qualification
- Develop their own personal growth and engagement in learning.

These qualifications are for learners who are capable of reaching the required standards in a learning and development delivery or assessment context.



Roles that may consider a Learning & Development Qualification

- In-house trainers and training managers
- Workplace managers and supervisors
- Experienced Staff with responsibility for the learning and development of colleagues who have less experience, skills and knowledge
- External trainers, managers and consultants
- Assessors
- Verifiers
- ULRs